



Tuition Information

Application/Deposit: Your application fee, re-registration fee and deposit will be made to St. Theresa School.

FACTS Tuition: Our tuition Management Company and Student Information System is with FACTS. The balance of your tuition will be paid to FACTS. To enroll in FACTS please visit their website at <https://factsmgt.com> and choose Parents Web. Follow the online instructions to create a new ParentsWeb account. Our district code is STA-MA. Once on ParentsWeb click on FACTS and set up your payment plan. Payments can be made by check, online transfer, by telephone, with credit or debit card, or auto debit (there will be an additional service charge if using debit or credit card). Payment due dates are the 5th or 20th. You will be charged a late fee of \$40 if payment is not received by your due date. If you use auto pay, be sure to allow 10 days for your bank to mail your payment to FACTS. *All St. Theresa families must enroll and your application will be on hold until you have enrolled.* FACTS offers Peace of Mind Insurance for \$20 per year per family. In the event of the death of a responsible party or spouse, the remaining tuition balance is paid to the school.

The Payment Plans available are listed below:

- >>**Plan A** - One payment in full due on or before - July 1, 2019 (\$20 FACTS fee absorbed by St. Theresa School for 2019-20)
- >>**Plan B** - Three equal payments, due on - July and November 2019 and March 2020 (FACTS fee \$50)
- >>**Plan C** - Ten payments to be paid from - July 2019 through April 2020 (FACTS fee \$50)

Educational Costs: Please see the rate form enclosed. You will be billed in or out of parish according to the information you have provided. "In parish" is determined by your attendance at St. Theresa Church and use of the weekly envelopes or online donations through parish "We Share".

New Student Acceptance: Upon acceptance you will receive from us a Welcome/Acceptance Packet which contains school information, and an Application/Tuition Payment Plan. To **reserve placement** for your child please return that form with the monies requested. We will request the following:

1. **Application fee of \$500** payable with application and will be credited toward tuition. **(This fee applies to all children and is non-refundable/non-transferable)**
2. **New Student fee** (seat deposit) in the amount of \$200 and is credited toward tuition. **(non-refundable/non-transferable)**
3. A **Tuition down payment of 10%** of the total tuition for each child. **(refundable based on date of withdrawal)**
4. Upon acceptance, please visit <https://factsmgt.com> and complete the application online. If you do not have access to a computer please let us know. We will apply all monies paid to St. Theresa School to your FACTS account.

When you have returned the Tuition Payment Plan, the FACTS confirmation and all above fees, your child will then be enrolled. All payments, as well as the application fee paid, will be reflected on your first tuition bill from FACTS which you will receive in June.

Please Note: The first bill for all **payment plans** is sent by mail or online in mid June. You will be billed according to the payment plan you have chosen. All payment plans begin in July. **Tuition accounts must be current for students to begin classes in September and must be current for children to return after Christmas vacation.**

FACTS/Financial Aid: St. Theresa School receives a small amount of financial aid from the Catholic Schools Foundation to be distributed among financially qualified families of **Kindergarten II – Grade 6 students**. Families may apply online at FACTS Grant & Aid at <https://factsmgt.com>. Families are responsible for applying each year by the deadline, completing the application online and submitting the required paperwork to FACTS, which is an independent company. The application fee is \$35. Families who qualify will be notified by St. Theresa School. Qualified awards are applied to tuition accounts after we receive your first (July) tuition payment.

Non-Payment Policy: *As stated in our Parent/Student Handbook, your child may not begin classes in September or may be suspended from classes if tuition is not current.*

Re-Registration: We Re-register all current K0 to Grade 5 students for the next school year by February 13, 2019.

Early January, a Re-registration form is sent home to each family currently enrolled in St. Theresa School. To reserve placement for your child(ren), return the form with the Re-registration fee in the amount of \$500.00. We will roll your FACTS tuition account into the new school year. If you enroll additional students, we will add them to your FACTS account once you have completed their application and paid the new student deposit and fees.

If the form and fees are not received by the due date, your child will be placed on our waiting list. Please be advised that the seat we are offering may no longer be available and the following late fees will be attached to your tuition account:

- ~ \$25 on March 1st
- ~ \$50 on April 1st, and May 1st
- ~ \$100 on June 1st, July 1st, August 1st and September 1st

St. Theresa of Avila School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

