



Tuition Information

FACTS Tuition: Our tuition management company is FACTS. Your registration and deposit will be made directly to Saint Theresa School. The balance of your tuition will be paid to FACTS Tuition Management. To enroll please visit their website at <https://online.factsmgmt.com/signin/3GL37>. Payments can be made by check, online transfer, by telephone, with credit or debit card, or auto debit. Payment due dates are the 5th or 20th. FACTS annual fee is \$50 for three or ten payments and will be attached to the first payment or debited from your account. You will be charged a late fee of \$40 if payment is not received by your due date. If you use auto pay, be sure to allow 10 days for your bank to mail your payment to FACTS. All St. Theresa families must enroll. FACTS offers Peace of Mind Insurance for \$20 per year per family. In the event of the death of a responsible party or spouse, the remaining tuition balance is paid to the school.

The Payment Plans available are listed below:

- >>**Plan A** - One payment in full due on or before - July 1, 2018 (\$20 FACTS fee absorbed by St. Theresa School for 2018-19)
- >>**Plan B** - Three equal payments, due on - July and November 2018 and March 2019 (FACTS fee \$50)
- >>**Plan C** - Ten payments to be paid from - July 2018 through April 2019 (FACTS fee \$50)

New Student Acceptance: Upon acceptance you will receive from us a Welcome/ Acceptance Packet which contains school information, and an Application/ Tuition Payment Plan. To **reserve placement** for your child please return this form with the monies requested. We will request the following:

1. **Application fee of \$100** payable with application and will be credited toward tuition. **(This fee applies to all children and is non-refundable/non-transferable)**
2. **New Student fee** (seat deposit) in the amount of \$200 and is credited toward tuition. **(non-refundable/non-transferable)**
3. Payment of the **Fee for Books and Supplies** in the amount of \$300 for each child is **separate from tuition**. This fee is **non-refundable/non-transferable**.
4. A **Tuition down payment of 10%** of the total tuition for each child (refundable based on date of withdrawal).
5. Upon acceptance, please visit <https://online.factsmgmt.com/signin/3GL37> and complete the application online. If you do not have access to a computer please let us know. We will apply all monies paid to St. Theresa School to your FACTS account.

When you have returned the Tuition Payment Plan, the FACTS confirmation and all above fees, your child will then be enrolled. All of these payments, as well as the application fee paid, will be reflected on your first tuition bill from FACTS which you will receive in June.

Please Note: The first bill for all payment plans is sent by mail or online in mid June. You will be billed according to the payment plan you have chosen. All payment plans begin in July. **Tuition accounts must be current for students to begin classes in September and must be current for children to return after Christmas vacation.**

FACTS/Financial Aid: St. Theresa School receives a small amount of financial aid from the Catholic Schools Foundation to be distributed among financially qualified families of **Kindergarten II – Grade 6 students**. Families may apply online at <https://online.factsmgmt.com/signin/3GL37>. You may use the same user/password for both accounts. Families are responsible for applying each year by the deadline, and returning the application and required paperwork by computer or mail to FACTS, which is an independent company. The application fee is \$30. Families who qualify will be notified by St. Theresa School. Qualified awards are applied to tuition accounts after we receive your first (July) tuition payment.

Non-Payment Policy: *As stated in our Parent/Student Handbook, your child may not begin classes in September or may be suspended from classes if tuition is not current.*

Re-Registration: We re-register all current students (K0, KI & KII and Grades 1-5) for the next school year by **February 15, 2019**.

In early January, a Re-registration form is sent home to each family currently enrolled in St. Theresa School. To reserve placement for your child(ren), return the form with the Re-registration fee and the fee for Books and Supplies.

If this form and fees are not received by the due date, your child will be placed on our waiting list. Please be advised that the seat we are offering may no longer be available and the following late fees will be attached to your tuition account:

\$25 per month	March 1 st
\$50 per month	April 1 st , and May 1 st .
\$100 per month	June 1 st , July 1 st , August 1 st and September 1 st

St. Theresa of Avila School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

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