



**St. Theresa
of Avila School**

January 25, 2016

Dear Parent/Guardian:

Each year, we receive funding from the Catholic Schools Foundation to be distributed among families in need. If you feel that you may qualify for this funding, please fill out the online application at www.online.factsmgt.com. There is \$30 application fee. If you need help filing online, please contact Diane O'Donnell, Tuition Manager.

The deadline to apply and submit supporting documentation is March 31, 2016 for our current families and will be available for new families through July 2016. Documentation requirements are listed online.

Once you have completed the application process you will be notified of your funding status. These funds are available to students in Kindergarten 2 through Grade 6. The awarded amount will be deducted from your tuition bill, after you have made your first (July) payment. Your child must be registered at St. Theresa School to be considered for a scholarship.

If you have received previous funding from the Catholic Schools Foundation, you must re-apply each year in order to qualify.

Sincerely,

Diane O'Donnell

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Tuition Manager